

EARLY COMMENCEMENT PARTICIPATION REQUEST FORM

REGISTRAR'S OFFICE



Students may participate in commencement prior to completing all degree requirements if they have no more than 6 hours of coursework to complete following the ceremony and complete the following steps:

1. Complete the Application for Graduation a semester prior to commencement (e.g. complete the application in the fall to participate in spring commencement) and check that you wish to participate early;
2. Finalize an advisor-approved plan to complete remaining coursework and submit the completed Early Commencement Participation Request Form to the Registrar; and
3. Pay the student account in full at least two weeks prior to commencement.

A student who submitted an Application for Graduation on time and planned to complete all coursework prior to commencement, but due to academic issues will have up to 6 hours of coursework to complete following the ceremony, will be required to complete steps 2 and 3 above. Though students may be approved to participate in the commencement ceremony early, their degree will not be conferred until the next graduation date following completion of the remaining coursework.

Student Name: _____ Student ID: _____

Academic Program(s): _____

Catalog Year: _____ Advisor Name: _____

Ceremony requested to attend: May December Year: _____

Coursework to be completed following ceremony (*maximum of 6 hours*):

Application for Graduation submitted? – YES NO

*I, the student, understand that I am required to complete all remaining coursework and my degree will not be conferred until the graduation date following completion of all coursework. - *Please sign below:*

Student Signature Date Advisor Signature Date

RETURN THIS FORM TO THE REGISTRAR'S OFFICE

OFFICE USE ONLY

Date Entered By (initials) Notes Rev. 12/08/22