 **EMPLOYEE CIVIC ENGAGEMENT INVENTORY**

As a supplement to the Staff Contribution & Performance Assessment and as part of Tusculum University’s mission to inspire civic engagement, please take a moment to share how you are involved with “civic-mindedness” both on campus and within your community. For purposes of this inventory, civic-mindedness is defined as evaluating the degree an employee participates in and inspires others to engage in community and civic events as well as important campus initiatives and events designed to promote mission, purpose, culture~~,~~ and Tusculum community pride. This inventory tracks actual involvement, which can range from active participant, promoter, volunteerism, to even holding office.

Along with aligning action with assessment, our ability to understand overall engagement is important to gauge programs and even secure grant funds. Although this is part of the staff review process, faculty are encouraged to complete – giving us a broader picture of participation in civic, community and charitable support. Disclosure is voluntary and submissions will be held in confidence, with only aggregate statistics used by management.

We know there can be many choices where you invest your time. Please take a moment to consider the following categories:

|  |  |
| --- | --- |
| Employee Name: | Click or tap here to enter text. |
| Inventory For Fiscal Year: | **Choose an item.** |
| Campus Specific Civic, Religious, Charitable & Community Support | **Level of Involvement** |
| * Nettie Day | Yes  No |
| * Chapel Services (include Zoom & in-person attendance) | Rarely  Occasionally  Often  Usually |
| * Old Oak Festival | Yes  No |
| * Commencement | December  May |
| * Lantern Festival | Yes  No |
| * President’s Coffee | Rarely  Occasionally  Often  Usually |
| * Pioneer Workshop | August |
| * Homecoming | Yes  No |
| * Pioneer WOW | Yes  No |
| * Convocations | August  April |
| * Athletic Events | Rarely  Occasionally  Often  Usually |
| * Art/Theatre Events | Rarely  Occasionally  Often  Usually |
| * Community Work Day(s) | Click or tap here to enter text. |
| * Academic Symposiums | Click or tap here to enter text. |
| * Special Lectures & Public Guest Events | Click or tap here to enter text. |
| * Special Recognition Events (press conferences, retirements, service, etc.) | Click or tap here to enter text. |
| * Other | Click or tap here to enter text. |
| Employee Comments (if applicable) | Click or tap here to enter text. |

|  |  |
| --- | --- |
| External Civic, Religious, Charitable & Community Support | Level of Involvement (please do not include any paid services) |
| * Community Partnership Activities | Click or tap here to enter text. |
| * Community Service Volunteerism | Click or tap here to enter text. |
| * Local, State or National Political/Social Engagement | Click or tap here to enter text. |
| * Local, State or National Government Engagement | Click or tap here to enter text. |
| * Professional Association Volunteerism | Click or tap here to enter text. |
| * Charitable/Not-for-Profit Volunteerism | Click or tap here to enter text. |
| * Volunteerism/Support in Church or Religious Organization(s) | Click or tap here to enter text. |
| * Other Volunteerism | Click or tap here to enter text. |
| Employee Comments (if applicable) | Click or tap here to enter text. |

**Service Hours Entered with TU’s Center for Civic Advancement?**

**Yes  No** (If “No” please consider using the link below to enter your qualified service hours)

<https://www.signupgenius.com/go/10c0e4da9a728aafac25-copy#/>

**Supervisor Comments (if applicable):** Click or tap here to enter text.

**Submitted By:** Click or tap here to enter text. **Date:** Click or tap to enter a date.