

# COURSE WITHDRAWAL FORM

REGISTRAR'S OFFICE



USE THIS FORM ONLY AFTER SEMESTER/TERM DROP PERIOD ENDS.  
PRIOR TO END OF DROP PERIOD, USE WEB ADVISOR OR SELF-SERVICE (WITH ADVISOR APPROVAL).

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Student ID (required)

COURSE ID	SECTION	TITLE	INSTRUCTOR

Today's date: \_\_\_\_\_

I last attended a class for this course on (date): \_\_\_\_\_

I authorize my removal from this course and accept a grade of W on my academic record:  Yes  No  
*The W does not impact your grade point average (GPA) but can impact satisfactory academic progress for financial aid.*

**STUDENT ATHLETE:** I am a student athlete:  Yes  No  
*If "yes," you must obtain the signature of the Athletics Academic Advisor below.*

**INTERNATIONAL STUDENT:** I am an international student:  Yes  No  
*If "yes," you must obtain the signature of the Director of Advising below.*

**VA BENEFITS RECIPIENT:** I am receiving VA benefits:  Yes  No  
*If "yes," you must obtain the signature of the VA SCO below.*

AUTHORIZATION	SIGNATURE	DATE
Student		
Athletics Academic Advisor		
Director of Advising		
VA SCO		
Instructor		
Advisor		
Assistant Dean of Instructor (Late Withdrawals Only)		

**RETURN THIS COMPLETED FORM TO THE REGISTRAR'S OFFICE**

## OFFICE USE ONLY

\_\_\_\_\_  
Date Entered

\_\_\_\_\_  
By (initials)

\_\_\_\_\_  
Notes

\_\_\_\_\_  
Rev. 08/27/24